



IOWA

Department of Education

Ann Lebo, Director

Kim Reynolds, Governor
Adam Gregg, Lt. Governor

DE Employee Request for Consent to Sell

Date of Request _May 28, 2021_____

Employee Name _Melissa Schnurr_____

Job Title at DE ___ Education Program Consultant (IDEA Part C) _____

Division, Bureau at DE _Learning and Results, Learner Strategies and Supports_____

Immediate Supervisor at DE ___Brad Niebling___ _____

Proposed outside employer ___Iowa State University Alumni Association Board of Directors_____

Dates of Proposed Service _Four year term begins in August 2021_____

Proposed services to sell to outside employer

___I will be a Board member, not paid. I will participate outside of work hours or use the appropriate leave if I am needed by the Board during work hours._____

(E.g., if teaching classes, which classes, graduate or undergraduate level)

How will selling this service not conflict with your DE duties?

___The ISUAA Board is not regulated by the Dept. of Education and has no business before the Dept. of Education. My role on the Board does not relate to my duties at the Dept. of Education._____

X I certify that I have the permission of my DE supervisor, above named, to make this request of the Department of Education.

___Melissa Schnurr_____

Signature of Employee

Signature of Employee's DE Supervisor

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